

Cub Scout Pack 115
Receipt for Monies Received
Instructions

Obtain a **Receipt for Monies Received** form

(You should be able to download one off the Pack website,
<http://www.croftonpack115.org>)

Complete the following information

Date – actual date you complete the form

Monies Received – the amounts of coins, paper cash, and checks along
with the number of checks

Total Amount – the total number of

Received From: – the name of the person submitting the monies to the
treasurer

Purpose – briefly explain the reason for collection of the monies

Attach the monies to the form

Submit the completed the **Receipt for Monies Received** and all to
Treasurer directly.

Should you have any questions, please feel free to contact me:

Phone: 410-212-3315

Email: rdsmith "at" mac "dot" com

Thanks for your assistance,

Rick Smith

Pack 115 Treasurer